

Payroll & Benefits Department
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TO: Spokane Public Schools Employees

FROM: Payroll & Benefits Department

SUBJECT: January 2022 Payroll Notification to Employees

UNIQUE PAYMENTS

Classified Staff Supplemental Payments

The training, materials, and supplies stipend will be paid in this month's payment for the Professional/Technical group.

The license/certificate stipend will be paid in this month's payment to qualified SEA represented members based on the job-related license/certificate held.

OTHER NOTICES

Employee Benefits

Benefit deductions have been updated beginning this month for the new year rates and open enrollment elections. This includes medical and any supplemental coverages including life, AD&D, long-term disability, FSA, HSA, and DCAP.

SEBB Program benefit detail is available online by logging into your SEBB My Account at myaccount.hca.wa.gov.

WA State Long-Term Care (LTC) Payroll Deduction

A law establishing employee payroll deductions for state long term care went into effect on January 1, 2022. Spokane Public Schools will deduct the state LTC premium from employee's paychecks, following the law, beginning with the January 2022 payroll.

The legislature is currently considering a bill that would push state LTC collections to a later date. The proposed bill includes the provision that employers who deducted from employees before the new date, "shall refund the premiums to the employee." If this bill passes, Spokane Public Schools would refund applicable premiums to employees as required.

New Year Information

Washington state minimum wage increased January 1, 2021 to \$14.49 per hour.

The 2021 W-2 forms were sent to all District sites for distribution to employees this week. W-2s for substitute employees were mailed to the employees' home address on file. If you have questions regarding your W-2, please contact Payroll at 354-7333 or via email at SPSPayroll@SpokaneSchools.org.

Reminder: Please review the assignment/job title listed on your pay stub for accuracy. This information is located on the top left under “Wages” in the pay detail information. If your assignment is not listed correctly, please contact Human Resources at 354-4265.

Department of Retirement Systems Service Credit

Certificated and classified staff, working less than half-time, and substitutes may be eligible to purchase retirement service credit for time worked. For additional information, contact the Department of Retirement Systems (DRS) at 1-800-547-6657.